Dear Altar Servers, Lectors & Extra-Ordinary Ministers of Holy Communion,

 Thank you to all who have been volunteering each week.  We appreciate your dedication to our parish.  By now you should have received the new Ministry Schedule (via email) for November 26, 2022-February 17, 2023.  **Please retain the email with the schedule link to access the schedule or make any changes.**

This scheduling program is relatively new for us.  Please bear with us while we navigate this software and the glitches it presents.  We are working to make this a more simplified process!

 A FEW REMINDERS:

1. We have returned to processing forward with Father from the Mary Sacristy prior to Mass.  Please make sure to be in the Mary Sacristy for your assignment 10 minutes prior to Mass.  If there are any vacancies a few minutes prior to Mass, please feel free to volunteer.  Please be sure to give deference to ministers who are on the schedule.

2. WHAT TO DO IF I NEED A SUB:  Gone are the days calling numerous people to find a sub.  There is a great feature on this program if a sub is needed.  Simply click on “Sub Request” and an email will be sent out to everyone asking for help.  If you receive a Sub Request and you are available, please click the link in the email and your name will fill the vacancy.  You do not need to check back to be sure the vacancy is filled.  If no one fills the vacancy, Father will ask for a volunteer during Mass.

**Attention:  Altar Servers:**  If you are scheduled for “Monday” this means Monday-Thursday at 7:00am Mass.

Please volunteer if you come to Mass and notice Father does not have enough servers.

Each Altar Server In-Training has been assigned at least one week (M-Th) on this schedule.  New servers are paired with a sibling or seasoned Altar Server.  After the training week is complete, servers in-training should feel free to volunteer at weekend Masses if there is an opening.

**Attention:  Eucharistic Ministers:**

Please watch to see if extra Eucharistic Ministers are needed at any Mass. We apologize if you are not needed as we do not always know the Deacon schedule.

If you have any questions, please call the Parish Office at 444-3524.

**THANK YOU FOR SERVING ST. PATRICK CHURCH!**